



**Indiana Supreme Court  
Office of Judicial Administration  
Adult Guardianship Office  
30 South Meridian, Suite 500  
Indianapolis, IN 46204**

**TO: Judges with Probate Court Jurisdiction  
VASIA Program Representatives**

**FROM: Erica Costello, Staff Attorney  
Indiana Supreme Court, Office of Judicial Administration  
Adult Guardianship Office**

**DATE: November 10, 2016**

**RE: 2016-2017 Matching Grants for New VASIA Programs**

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Please find attached the 2016-2017 VASIA (Volunteer Advocates for Seniors or Incapacitated Adults) Matching Grant Application for New Programs. The VASIA statute is located at: Ind. Code. 29-3-8.5-1, *et. seq.*

We have included a checklist and instructions to assist you in completing the application. The grant application must be completed in its entirety or your county may not be eligible to receive the matching funds, or your funds could be delayed. Please complete the attached grant application packet and return it to this office as soon as possible. The application must be postmarked no later than Tuesday, January 31, 2017. Applications postmarked after the deadline will not be accepted.

After the application deadline, we will review the grant applications and the proposed 2017 budget. As the grant application indicates, you must provide documentation of the local cash match, as well as documentation of any in-kind contributions. At a minimum, your program must match at least 50% of the amount requested (of which half may be in the form of in-kind services).

To establish that your program has met the match requirement for this grant, please attach a letter confirming the amount, and source, of the local cash match for your VASIA program. If you are using county funds towards the match, please provide a letter signed by your county auditor, confirming that the county has allocated the required matching grant funds for the VASIA Program. Additionally, if you need to provide documentation of any in-kind services, please include a letter, on your program's letterhead, with the ratio, value of, and type of in-kind contribution that your program, or the court, is providing to meet the match requirement. Please note that the grant application will require a judge and your program representative to sign and

certify that VASIA funds, and matching grant funds, provided to the court will be used solely for the operation of a volunteer adult guardianship program to serve seniors and incapacitated adults.

If you have any questions about the grant application or other required documents, or if your county does not currently have a VASIA program, but would like to start a program, please contact me at the Adult Guardianship Office. I can be reached by phone at (317) 234-5562 or by e-mail at [erica.costello@courts.in.gov](mailto:erica.costello@courts.in.gov).